

# YOUR ENROLMENT JOURNEY 2024



Potteries Educational Trust



## STAY INFORMED

Scan the QR code to visit our dedicated and regularly updated web page: [www.stokesfc.ac.uk/get-ready-for-sixth-form](http://www.stokesfc.ac.uk/get-ready-for-sixth-form)



T: 01782 854221

E: [admissions@stokesfc.ac.uk](mailto:admissions@stokesfc.ac.uk)

W: [www.stokesfc.ac.uk](http://www.stokesfc.ac.uk)



Potteries Educational Trust

### 1 YOUR ENROLMENT PACK

In your enrolment pack, we've included some Smarties (because that's what you are!) and a few other goodies!

You'll also find a letter with your enrolment appointment for either Thursday 22nd August or Friday 23rd August. This is where your enrolment journey officially begins!

1

### 4 POP SOCKET ALERT!

Snap your selfie with ease using the pop socket from your enrolment pack and say cheese! Your student ID photo is just a click away, you will need to upload your selfie onto Cedar during your enrolment appointment.

**Don't forget to pick up your ID badge before you leave!**

4

### FAST-TRACK ENROLMENT!

Be a smartie and save time at enrolment!

Check out the details in the letter included in your enrolment pack, and keep an eye on your email inbox.

3

### WELCOME!

On the day of your appointment a member of staff will greet you in our main reception. They will guide you through the process.

3

### 2 LOGIN TO CEDAR!

During enrolment you **MUST** be logged in to CEDAR.

Whenever you see our CEDAR logo on your journey map this is where you need access to your account.

2

### 5 UPLOAD YOUR GCSE'S

Next you will sit down with a member of staff to upload your qualifications on to our College system.

**You MUST bring all of your qualifications with you or we will have to reschedule your appointment!**

5

### 6 TIME TO CHAT WITH US

You will now have a discussion with a member of staff to confirm your course choices. If you have changed your mind about your course choices now is the time to do this.

At this point your programme of study will be confirmed then we will provide you with information about your welcome day.

6

### 9 WELCOME FEST

Thursday 5th September, 9.15am – 12pm.

Find out more on the reverse of your map!

9

### 8 IT'S OFFICIAL!

Congratulations! You are officially a Sixth Form College student.

**Don't forget to collect your ID badge before you leave!**

8

### 7 STUDENT SUPPORT

Staff will be available in the atrium to talk through a range of services that we offer including bursary and financial support.

7



Please be aware Station Road and College Road are getting a makeover. Be sure to plan your journey and give yourself some extra time to get here. Scan the QR code for details.



## KEY DATES

### GCSE RESULTS DAY

Thursday 22nd August

### MAIN COLLEGE ENROLMENT

Thursday 22nd August

Friday 23rd August

Our main college enrolment is on the 22nd and 23rd August, enrolment then continues from the 27th of August into early October.

### WELCOME FEST

Thursday 5th September (am)

### COLLEGE LIFE BEGINS

Thursday 5th September (pm)

## DON'T FORGET

When you arrive for your enrolment appointment, please remember to bring the following items with you:



### ALL YOUR GCSE RESULTS

Including any qualifications achieved in previous years.



### YOUR POP SOCKET TO TAKE THE PERFECT CEDAR SELFIE!

This will be provided in your enrolment pack.

### GOOD TO KNOW!

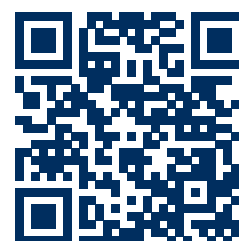
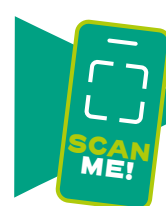
Whilst at your enrolment appointment you will need to have access to your Cedar account.

If you cannot log in, please email our Admissions Team: [admissions@stokesfc.ac.uk](mailto:admissions@stokesfc.ac.uk)

## LOGIN TO CEDAR

You will need to make sure you are logged in to CEDAR during your enrolment appointment!

You'll find more details to help guide you in the enrolment letter included in this pack. Use your mobile phone camera to scan the QR code below to login or visit: [cedar.stokesfc.ac.uk](http://cedar.stokesfc.ac.uk)



### TOP TIP!



If you see our Cedar logo on your enrolment map, please make sure you have your log in details ready.

## KEEP UP TO DATE

During the summer we will be regularly in contact with you by sending you weekly newsletters with key information and College news.

Teachers from the subjects you have applied for will also be sending you newsletters with the email address you applied with.

To update any contact details please get in touch with our Admissions Team.

### GET IN TOUCH

E: [admissions@stokesfc.ac.uk](mailto:admissions@stokesfc.ac.uk)

T: 01782 854221

You can also message us through CEDAR.

## GET TRANSFORMED

At enrolment, you'll be given more information on activities you will be asked to complete for the subjects you enrol on so you are ready to hit the ground running in September!

## TRAVEL & BURSARY INFORMATION

You may be entitled to receive a College bursary, free meals or travel assistance whilst you are studying with us.

Please find a handy guide to Travel and Bursary included in your enrolment pack.

## SIXTH FORM LIFE

### WELCOME FEST

Thursday 5th September

9.15am – 12pm

During your first day you will have the opportunity to meet your Progress Coach in a tutorial, have an induction and meet your teachers as well as getting the opportunity to sign up for enrichment clubs and societies.

### THE START OF COLLEGE

Thursday 5th September

from 12.45pm

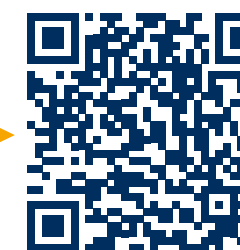
This is when your lessons begin, you will be able to view your timetable before your first day on Cedar.

## FAQ'S

We're sure you will have some questions about your College journey which is why we have a dedicated page with some of our frequently asked questions.

Use your mobile phone camera to scan the QR code below for more information or you can visit our website:

[www.stokesfc.ac.uk/get-ready-for-sixth-form/](http://www.stokesfc.ac.uk/get-ready-for-sixth-form/)



If you cannot find an answer to your question, do not worry! Our Admissions Team will be able to help via Cedar messaging or you can email us: [admissions@stokesfc.ac.uk](mailto:admissions@stokesfc.ac.uk)

